



## Sanpete County Employee Commission Agenda Application

Submit Request to: **Sandy Neill**  
**Sanpete County Clerk**  
**160 North Main**  
**P.O. Box 100**  
**Manti, Utah 84642**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Department: \_\_\_\_\_

Detailed Agenda Item Request: \_\_\_\_\_

\_\_\_\_\_

If there is property involved, please list the serial #: \_\_\_\_\_

\* If you have supporting documents, please submit 5 copies with this application for the Commission members, Attorney, and Clerk

Commission Meeting Date Requested: \_\_\_\_\_

Action Requested: \_\_\_\_\_

Appropriation Requested: \_\_\_\_\_

(Commission meetings are usually held the 1<sup>st</sup> & 3<sup>rd</sup> Tuesday of the month but are subject to change.  
You will be notified of a time before the meeting.)

(Please attach a Sanpete County Requisition Form.)

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### For Office Use:

Date received in Clerk's Office: \_\_\_\_\_ Agenda time assigned: \_\_\_\_\_

Received by: \_\_\_\_\_ Department notified: \_\_\_\_\_

Notes: \_\_\_\_\_