



Wildland Fire Mitigation Guide

Please complete all the items indicated in this guide.

General information

- Items that require action and must be completed
- Items for supporting information

Step One

- Complete your Wildland Fire Mitigation Plan.
- Submit (2) copies of the Wildfire Mitigation Plan to the official for approval. Mail or email all required information identified in the Mitigation Plan to the County Building Department.
 - Once the plan is reviewed and found to be acceptable, you will receive an approved set. Note, some minor corrections or adjustments maybe made by the official.
 - If the plan is not acceptable it will be returned for your re-drafting with a letter of comments.
 - After receiving your approved set of plans you may take them to the county building department and complete the building permit application.

Your plan must be approved prior to obtaining a building permit.

Step Two

- Contact the official for an appointment at least 60 days prior to your planned final date to inspect the site. The pre final inspection is to confirm 90% completion of your Wildland Urban Interface plan.

- At pre final inspection, Official will provide applicant with a punch list showing items to be acceptable or needing corrections. Once the punch list of items is complete, call for appointment.
 - At the final inspection, Official will verify that all work is done per plan, will establish photo points and verify water supply.

Provided all items are acceptable a Certificate of Compliance will be given to you.

This certificate must be approved by the building department prior to your final inspection for Certificate of Occupancy.

Step Three

- Submit, every 3 years from the date of the Certificate of Compliance, a copy of photo images from the site to the Wildland Urban Interface official.
 - At the final inspection the Wildland Urban Interface official will present a plan of photo points, shown on your mitigation plan that will be used for the maintenance of this code.
 - These photos will be sent to the official for review of continuation of the “Certificate of Compliance”. This will insure the Wildland Urban Interface code is being complied with.
 - You may also submit this Certificate of Compliance to your insurance agent for a potential reduction of homeowner’s fire insurance rates.

If compliance to step 3 is non-conforming or absent, the homeowner will be cited for a misdemeanor violation.

We thank you for your participation in working with the local officials in creating an example of a good wildland fire mitigation program.

Sanpete County
Wildland Urban Interface Official