



Wildland Fire Mitigation Introduction

Obtain a Wildland Interface Permit at the county building department office:

Sanpete County Building Dept
40 West 200 North Manti UT. 84642.

Or visit sanpete.com to download the permit application and Wildland Interface Guide. *Go to Sanpete.com / government / wildland interface.* Mail your completed application along with your check for \$1000 to the address above.

This fee consists of a \$500 Mitigation fee and a \$500 refundable performance deposit. \$375 of the Mitigation fee will be refunded to you, if your project is found to be outside of the interface area or the site is in a condition that further mitigation is not required. \$500 performance deposit will be refunded if you are eligible.

Conditions for eligibility of refund.

- Building project must be complete within 36 months of date of application. A six month extension is possible with written approval from the building department.
- Project is to remain vacant until permitted to occupy.
- Applicant has a Permit to Occupy.

Call 435-979-6953 for more information.

County Fire Chief will contact you for appointment at the earliest convenience.

Kent Higgins
Sanpete County Fire Chief
wildland@sanpete.com
435-979-6953



Wildland Fire Mitigation Guide

Please complete all the items indicated in this guide.

General information

- Items that require action and must be completed
- Items for supporting information
- Additional items that required actions and must be complete.

Step One

- Complete your Wildland Fire Mitigation Plan.
- Submit (2) copies of the Wildfire Mitigation Plan to the official for approval. Mail or email all required information identified in the Mitigation Plan to the County Fire Chief.
 - Once the plan is reviewed and found be acceptable, you will receive an approved set via US mail. Note, some minor corrections or adjustments maybe made by the official.
 - If the plan is not acceptable it will be returned for your re-drafting with a letter of comments.
 - After receiving your approved set of plans you may take them to the county building department and complete the building permit application.

Your plan must be approved prior to obtaining a building permit.

Step Two

- ❑ Contact the official for an appointment at least 60 days prior to your planned final date to inspect the site. The pre final inspection is to confirm 90% completion of your Wildland Urban Interface plan.
- ❑ At pre final inspection, Official will provide applicant with a punch list showing items to be acceptable or needing corrections. Once the punch list of items is complete, call Fire Chief for appointment.
 - At the final inspection, Official will verify that all work is done per plan, will establish photo points and verify water supply.

Provided all items are acceptable a Certificate of Compliance will be given to you.

This certificate must be presented to the building department prior to your final permit to occupy inspection.

Step Three

- ❑ Submit, every 3 years from the date of the Certificate of Compliance, a copy of photo images from the site to the Wildland Urban Interface official.
 - At the final inspection the Wildland Urban Interface official will present a plan of photo points, shown on your mitigation plan that will be used for the maintenance of this code.
 - These photos will be sent to the official for review of continuation of the “Certificate of Compliance”. This will insure the Wildland Urban Interface code is being complied with.
 - You may also submit this Certificate of Compliance to your insurance agent for a potential reduction of homeowner’s fire insurance rates.

If compliance to step 3 is non-conforming or absent, the homeowner will be cited for a misdemeanor violation.

We thank you for your participation in working with the local officials in creating an example of a good wildland fire mitigation program.

Kent Higgins
Sanpete County Fire Chief
Wildland Urban Interface Official